



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

April 1, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk,
Councilors Jeff Eddins, Tim Poirier, and Dustin Tripp.

ABSENT: Councilor James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, HR Director/Town Clerk; Jimmy Overton, Finance Director; Keith Archambault, IT Administrator; Fred Boone, Town Engineer; Tina Cheek, Parks and Recreation Director; Jennifer Currin, Senior Planner; Jeff Triezenberg, Senior Planner; Brian Bowman, Public Information Officer; Tony Lashley, Police Captain; Tim Guffey, Fire Chief.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Poirier.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

March 20, 2013

...Motion by Councilor Poirier to approve the minutes of March 20, 2013. Motion seconded by Councilor Tripp and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Senator Chad Barefoot spoke briefly as a member of the legislature and noted his pleasure in representing Knightdale and thanked Council for their work.

B. Child Abuse Prevention Month Proclamation

Mayor Killen designated the month of April 2013 "Prevent Child Abuse Month" in the Town of Knightdale.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Triangle J Council of Governments Contract Modification

Motion to approve contract modification.

B. PARTF Resolution

RES #13-04-01-001

Motion to adopt Resolution #13-04-01-001.

...Motion by Mayor Pro Tem Chalk to adopt the consent agenda. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be

administered an oath by the Town Attorney.

A. ZTA-2-13 Construction Site Identification Sign Increased Allowance

Public hearing opened at 7:04 p.m.

Jeff Triezenberg, Senior Planner, presented a zoning text amendment to amend section 12.4 of the Unified Development Ordinance from one sign allowed per construction site to two signs allowed per site. Mr. Triezenberg identified the applicant as David Menaker and recommended referring the item to the Land Use Review Board's April 8, 2013 meeting.

Applicant David Menaker, 6328 Bissette Road, Wendell, spoke in support of staff's proposed modification and asked for clarification of proposed language regarding unique information contained on signage.

...Motion by Mayor Pro Tem Chalk at 7:11 p.m. to close the public hearing and refer ZTA-2-13 to the April 8, 2013 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

B. ZTA-7-12 Rutledge Landing Request to Amend Collector Street Plan

Public hearing opened at 7:11 p.m.

Planner Jeff Triezenberg presented a zoning text amendment to amend Appendix B of the Unified Development Ordinance to remove from the Collector Street Plan the proposed collector connection at the current terminus of Rutledge Landing Drive. Harold A. Yelle, II, was identified as the applicant on behalf of Rutledge Development Company, LLC. Mr. Triezenberg noted that without specific review and analysis from the U.S. Army Corps of Engineers, staff does not support removing the connection from the Town's Collection Plan and recommended referral of the item to the April 8, 2013 Land Use Review Board meeting.

Fire Chief Tim Guffey reported that connectivity would be beneficial in regards to shortening the travel distance of emergency response vehicles into portions of the Ashley Hills subdivision.

Charlotte Mitchell, Attorney representing Rutledge Development Company, LLC, answered questions from Council and spoke briefly about the amendment noting agreement with staff's recommendation to refer to the Land Use Review Board.

Mark Gibson, 3316 Smithfield Road, expressed concern of increased traffic along Smithfield Road and submitted a video of current traffic in

front of his residence between 7:00 and 8:00 a.m. on a weekday. (*DVD of video submitted is made a part of these minutes*)

No one else approached.

...Motion by Councilor Poirier at 7:34 p.m. to close the public hearing and refer ZTA-7-12 to the April 8, 2013 Land Use Review Board meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. Smithfield Road Sidewalk – Traffic Review and Inspection Agreement

Fred Boone, Town Engineer, presented a revision to the existing agreement with NCDOT removing a \$5,000 review fee for pedestrian signals regarding the Smithfield Road sidewalk.

...Motion by Councilor Tripp to authorize the Town Manager to execute the revised Traffic Services Agreement with NCDOT for Smithfield Road Sidewalk. Motion seconded by Councilor Eddins and carried unanimously.

B. Knightdale Station Street Names

Jennifer Currin, Senior Planner, presented suggested street names for Knightdale Station Park and asked for Council direction in seeking approval from Wake County for three streets.

Council directed staff to pursue the following street names for Knightdale Station: Wilder Nursery Trail; Knightdale Station Run; Whistle Post Way.

ITEM X. NEW BUSINESS

A. Cheswick Street Names
RES #13-04-01-002

Planner Jennifer Currin presented a street name request for Cheswick

subdivision and recommended approval.

...Motion by Councilor Tripp to adopt Resolution #13-04-01-002, Street Name Approval for Cheswick Subdivision. Motion seconded by Councilor Poirier and carried unanimously.

B. Brenda Martin Family Subdivision Private Street Name
RES #13-04-01-003

Planner Jennifer Currin presented a private street name request for a proposed family subdivision north of Poole Road and east of the Smiths Crossing Subdivision.

...Motion by Mayor Pro Tem Chalk to adopt Resolution #13-04-01-003, Street Name Approval for Brenda Martin Family Subdivision. Motion seconded by Councilor Eddins and carried unanimously.

C. Knightdale Station Sponsorship Opportunities

Tina Cheek, Parks and Recreation Director, presented various sponsorship opportunities for Knightdale Station and asked for guidance from Council.

Mayor Killen suggested holding a joint meeting with other Town boards for further discussion.

ITEM XI. OTHER BUSINESS

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
Mayor Pro Tem Chalk noted review of departmental operating budgets.

C. Public Safety
No report.

D. Nominating
No report.

E. Liaison Reports
Councilor Tripp reported the Parks and Recreation Advisory Board's recent meeting to introduce new members.

Councilor Poirier asked for information about the Greenway ribbon cutting.

Parks and Recreation Director Tina Cheek responded that the ribbon cutting would be held April 13, 2013 at 10:00 a.m. with parking available at Anderson Point Park and encouraged everyone to bring a bicycle and participate in a short bike ride.

Councilor Tripp reminded everyone of the upcoming Arbor Day event April 12, 2013 at 2:00 p.m. at Harper Park.


ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 8:03 p.m. Motion seconded by Councilor Poirier and carried unanimously.



Mayor Russell B. Killen

Town Clerk Suzanne M. Yeatts